

**VILLA PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
May 27, 2026 7:00 p.m.**

Call to Order: Luebker called the regular meeting of the Villa Park Public Library Board of Trustees to order at 7:00 pm.

Trustees Present: Deborah Canale, Jennifer Hovanec, Wanda Koeller, Dianne Luebker, Laura Leishman, Erin Payton

Trustees Absent: Mark McCleary

Also Present: Sandra Hill, Library Director; John Bradford, Recording Secretary

Public Participation: None

Introduction of Visitors: None

Discussion of Revisions and Amendments to Agenda: None

Approval of the Minutes of the April 22, 2026 Regular Board Meeting: Payton moved to approve the minutes as corrected. Hovanec seconded. The motion carried on voice vote.

Approval of the Minutes of May 9, 2026 Policy Committee Meeting: Leishman moved to approve the minutes as presented. Koeller seconded. The motion carried on voice vote.

Report of the Board-President: Luebker returned from trip to Hawaii. She attended the Friends of the Villa Park Library meeting on May 13, Villa Park Spring Sweep on May 16, and Rae Rupp Srch's birthday party. She met with Canale to go over the May invoices. She reviewed the library renovation progress.

Committee Reports: The Policy Committee met on May 9. Policy 530 was reviewed. The Finance Committee meeting date was not set but will be in early June.

Treasurer's Report: Canale presented the check register. Canale thanked Leishman for reviewing the check register for the April 22, 2026 regular board meeting.

Approval of bills/check register for May 2026 (FY 2026) \$359,581.71: Leishman moved to approve the check register for May 2026 in the amount of \$359,581.71. McCleary seconded the motion. A roll call vote of the members in attendance was taken. Yes: 6; No: 0; Abstain/Present: 0. The motion carried.

Financial Reports: Hill presented the Monthly Investment Report, Balance Sheet, and Account Variance Report. Currently, the interest for the investments in Illinois Funds amounts to approximately \$4,000 per month. The first tax disbursement was received and deposited to the library's PTMA I-Prime account. A \$500,000 CD was renewed at BMO. Concern was expressed about lack of receipt of the personal property replacement tax revenues. January, March and April have not been received; Hill will discuss with the Village Finance Director.

The DuPage Foundation had a net loss in April, but still up over 2025 results. Finance Committee can audit and review for historical trends. The Friends of the Villa Park Library as a 501C3 organization could apply for a grant from the Foundation.

RAILS News/Legislative Update/Professional Development: Hovanec reported that RAILS is working on a new section for its website: Data in Libraries. This will allow an easier comparison of the Villa Park Public Library to others in Illinois across a variety of measures, and allow the library to select the libraries it should be compared to.

Hovanec reported that HB5236, the Digital Library Protection Act, is now cosponsored by all state legislators from our area. Currently, the Illinois Senate is considering the bill. This bill seeks to shield libraries from unfair restrictions in licensing agreements for e-books, digital audiobooks, and other digital materials. The American Library Association, Canadian Library Association, and the Public Library Association issued a joint statement in support of e-book pricing regulation. HB4261, to increase the amounts to be provided by the State Librarian for annual library system grants, for annual grants to qualified public libraries in the State, and for annual school library grants, passed the Illinois House and passage in the Senate is hoped for this session.

Payton reported that rats are becoming a greater presence in the Chicago suburbs. Residents, businesses, and organizations should be proactive about fixing holes in building facades and at home. The District 88 newsletter is out with information on the upcoming referendum. Both District 88 and 45 will be asked to present to the Library Board on the referendum each is planning for November 2026.

Payton reported that she viewed the Villa Park Village Board Meeting of May 18, 2026. The forensic audit of the past 5 years of village finances by Baker-Tilly is not yet complete. It is being edited to be more intelligible to laypersons. Fire Station 81 is completed. The funding for roadwork and pothole repairs has been completely spent.

Koeller has been unable to access an Illinois Library Association webinar for trustees. Hovanec was present for a great presentation at the RAILS Board Meeting from Ancel-Glink on what board members can and can't say in closed session. Canale and Luebker also attended the LACONI Annual Trustee Banquet in April, at which Hovanec was a presenter. Leishman will help with the RAILS Trustee Forum and attend meetings.

Report of the Friends of the Library Liaison: The Spring Craft & Vendor Fair was held Sunday, May 3; there were 35 vendors and 350 people in attendance. The VPPL Readathon is scheduled for Saturday, August 1, to benefit the Dolly Parton Imagination Library (DPIL); staff are working with the Friends on the event. Friends are reaching out to local businesses and organizations for support. Friends are hoping to livestream the event. Leishman presented on the DPIL initiative to the Oakbrook Terrace Lions Club and the Friends received \$1000 donation; Hill presented to the Villa Park Rotary Club and the Friends received \$500 for the initiative.

The Friends are funding the Story Walk which is to be installed in North Terrace Park. The cost of acrylic has doubled since this was first priced out. The next meeting of the Friends will be June 10.

Report of Gifts and Programs Sponsorships: .

- \$50 in memory of Rosemarie Bradford from John Bradford
- \$18,817.86 from the Friends of the Villa Park Library

Correspondence / Letters to Departing Staff Members & Thank You Letters: A letter was sent to Lydia Montemayor.

Library Director's Report:

Board:

- Policy Committee met on May 9th. The Meeting Room policy is in the packet and the committee would recommend the revisions to the policy. The employee handbook will be reviewed by managers and any questions will be brought back to the committee.
- Lauterbach will present the audit in June.
- Agenda Items
 - Revisions to Meeting Room policy
 - Nonresident Library Card Participation—annual action by the board. Information is on the agenda
 - Disposal: Stainless steel sink had to be removed from 1st floor custodial room to accommodate snow-melt equipment
 - Treasurers Report—normally this is finished in June but C. Turner finished the report early. Sikich did review the information that this report is based on. We will send it to the Herald in June.

Staff:

The month of interviews:

- Caleb Acosta (Page) has moved out of the area. His position was filled by Angie Schultz.
- Alexis Cotterill (Page) has given notice. Madeline Bauman has agreed to fill that position and starts May 26th.
- Jessica Camilo was hired as the new Youth Services Associate.
- Staff will be reposting the Business/Office Manager position. Some of C. Turner's responsibilities (bank reconciliation/journal entries will be done by Sikich). C. Turner is training K. Marnell on accounts payable and other responsibilities.

- Matt Matkowski has accepted the Deputy Director position and will start on June 22. M. Matkowski was the Head of Public Services at Palos Heights Public Library, was a former trustee of VPPL (2011-2016) before he and his family moved out of Villa Park. He has taken an active role in ILA and is an audiobook reviewer for Booklist.

Kiwanis/Rotary/Lions/Chamber/TriTown/Other Outreach

- Kiwanis will be having two concerts this year. Dates are July 8 and 15. They will have a road rally on July 22. The start for the Road Rally Start is Willowbrook High School.
- Go Green Villa Park assisted village staff at the Spring Sweep. Go Green and the library have partnered on a compost program in June.

Services:

- Ongoing: Staff will be working on revisions to the Collection Management Plan.

Friends:

- Friends held the Spring Craft and Vendor Fair on May 3.
- The Friends are fundraising for the Dolly Parton Imagination Library program. Hill has discussed the story stroll with the Director of Parks and Recreation. The library will present a wish list to the Friends for the story stroll in June.

Building Update:

- The plaza was opened on May 22. Temporary railings were installed due to an error by the railing subcontractor. The asphalt was completed on May 8 but SMC did not want anyone to park on the new asphalt for 14 days.
- The second floor study room may be completed by late-May—door is not the right size but they can trim it.
- The door to Youth Services outdoor play area will not be shipped until May 28.
- Staff purchased a loveseat and a small table for the YS area.
- The vestibule book drop will start after completion of the plaza.

New Business:

Approval of Revisions to Policy 530: Building Use: Meeting Room Policy: Canale moved to accept the revisions as presented. Hovanec seconded. The motion carried on a voice vote.

Non-Resident Library Card Participation: Leishman moved to issue non-resident library cards during the 12 months July 1, 2026-June 30, 2027. Canale seconded. The motion carried on a voice vote.

Disposal of Library Furniture and Equipment: Staff would ask the Library Board to dispose of one stainless steel sink and one book return on caster wheels. Payton moved to approve the disposal. Koeller seconded. A roll call vote of the members in attendance was taken. Yes: 6; No: 0; Abstain/present: 0. The motion carried.

Annual Treasurer's Report for Fiscal Year Ending December 31, 2025: Koeller moved to approve the report. Payton seconded. The motion carried on a voice vote.

Unfinished Business: None

Planning of Future Meetings: The next Library Board meeting will be held on June 24.

Around the Table/Library Trustees' Reports: Canale reported seeing library staff come to York Center to promote Summer Reading Program. Hovanec is excited to be working with a co-presenter to bring a LACONI program to Villa Park, to have 4 panels accepted for presentation at ILA, and to be presenting on June 11 on why library workers should become library trustees. Payton said her daughter had applied to be a volunteer at the Library. Payton will be travelling to Kansas City for work and is moving forward with her plans to save District 45 musicals and music classes and possibly choir. She is organizing meetings that will be held at the library. Wanda enjoys sitting in the backyard reveling in the outdoors. She also attended Rae Rupp Srch's 90th birthday party. Bradford found a great source of digitized pulp science fiction magazines in the Internet Archive. Hill hopes to see her brother Friday afternoon. She was recently dog-sitting for a friend. Leishman took a weekend train trip with her family to Holland, Michigan. She has tickets to see a World Cup game in Boston, Massachusetts. Luebker is back from Hawaii, and her oldest grandson is now a Doctor of Pharmacy.

Adjournment: Canale moved to adjourn the meeting. Leishman seconded. The motion carried on voice vote. The meeting of the Board of Trustees of the Villa Park Public Library adjourned at 8:49 pm.

Respectfully submitted,

John Bradford
Recording Secretary