

**VILLA PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES  
March 25, 2026**

**Call to Order:** Luebker called the regular meeting of the Villa Park Public Library Board of Trustees to order at 7:00 pm.

**Trustees Present:** Deborah Canale, Jennifer Hovanec, Wanda Koeller (via Zoom), Laura Leishman, Dianne Luebker, Mark McCleary, Erin Payton

[Payton arrived at 7:02 pm]

**Also Present:** Sandra Hill, Library Director; Jean Jansen, Recording Secretary

**Public Participation:** None

**Introduction of Visitors:** None

**Discussion of Revisions and Amendments to Agenda:** None

**Approval of the Minutes of the February 25, 2026 Regular Board Meeting:** McCleary moved to approve the minutes as presented. Koeller seconded. Leishman indicated that there was an incorrect date listed for a meeting. After making note of correction, the motion carried on voice vote.

**Report of the Board President:** Luebker reported that she voted in the March 17 election at the election site (polling place) located at the library. She also attended the Village's Open House (March 7) at Iowa Community Center which is temporarily serving as the Fire Station. She attended the Chamber of Commerce Scholarship lunch at Willowbrook High School on March 12. She also attended the Friends of the Villa Park Library meeting. She recently met with Pat Hubbard and VPPL staff about planning the celebration in the fall for Hill's 50 years of service to the library, and with Board Treasurer Canale about finances. Luebker completed annual training for Cybersecurity, Sexual Harassment Prevention, and changed her network password. She also submitted her annual Statement of Economic Interests for DuPage County.

**Committee Reports:** The Policy Committee will meet on March 28, 2026.

**Treasurer's Report:** Canale presented the check register.

**Approval of bills/check register for March, 2026 (FY 2026) \$101,884.28:** Canale moved to approve the check register for February 2026 in the amount of \$101,884.28. McCleary seconded the motion. A roll call vote of the members in attendance was taken. Yes: 7; No: 0; Abstain/Present: 0. The motion carried.

**Financial Reports:** Hill reported that the library moved some of the unassigned fund balance dollars to Illinois Funds where it is earning about \$4000 per month.

**RAILS News/Legislative Update/Professional Development:** Hovanec reported that HB5236, the *Digital Library Protection Act*, passed in the Illinois House by a 6-3 margin. This bill seeks to shield libraries from unfair restrictions in licensing agreements for e-books, digital audiobooks, and other digital materials. It has gained much traction in the library community and Diane Blair-Sherlock, our local Illinois House Representative, has now signed on as a co-sponsor. On the federal level, HR7661 was recently introduced. Also known as the *Stop the Sexualization of Children Act*, it seeks to modify the *Elementary and Secondary Education Act of 1965* by prohibiting use of funds under the act “to develop, implement, facilitate, host, or promote any program or activity for, or to provide or promote literature or other materials to, children under the age of 18 that includes sexually oriented material, and for other purposes.” This is strongly and vocally opposed by the ALA, ILA, and many other education, library, and civil liberty groups; ongoing work is being done to advocate for schools and libraries and inform the public of what is at stake. Hovanec also shared that there are RAILS Board Trustee seats open and encouraged Board members to consider running. The LACONI Trustee Banquet is scheduled for April 17; several Board members are planning to attend.

**Report of the Friends of the Library Liaison:** Leishman reported on the most recent meeting. The Friends will have a table at the upcoming Volunteer Fair at the library on April 25, and will be giving out ice cream to those in attendance. There is a Dine & Donate event with Corner Bakery in Oak Brook on April 22. The library is planning to order food for staff on that date to celebrate National Library Week and to support the Friends. The Spring Craft & Vendor Fair will be on Sunday, May 3; there are many vendors who will be in attendance. The VPPL Readathon is coming on Saturday, August 1; staff are working with the Friends on the event.

**Report of Gifts and Programs Sponsorships:** Hill reported a donation of \$50 from Jay M. Reese in honor of his wife, Kimberly Reese.

**Correspondence / Letters to Departing Staff Members & Thank You Letters:** None.

### **Library Director’s Report:**

#### **Board:**

- Policy Committee will meet on March 28 at 9:30 am.
- Emergency Response Plan is presented for approval. We are handing out the plan at the Board meeting in red binders. If anyone has a green binder, please bring it to the meeting for reuse.
- The City of Oakbrook Terrace will have the contract for approval on the March 24 meeting. The contract will be on the April 22 Library Board meeting agenda. Hill has contacted them and there is a new Administrator, so the regular schedule of things has been in flux.

- Reminder: Board members will receive MS Word documents as well as PDF versions. This will allow for the use of the online Immersive Reader to read the documents to the users.
- LACONI Trustee Dinner is scheduled for Friday, April 17. Follow link for more information: <https://www.eventbrite.com/e/laconi-trustee-banquet-tickets-1983920379260?aff=oddtcreator>
- Lauterbach should begin the audit in April.

**Staff:**

- Two positions are posted. Lydia Montemayor's last day will be March 30. Jessica Browne's last day will be April 4.
- Hill anticipates posting a couple of administrative positions at the end March. This includes Deputy Director as well as Business Manager. Carolyn Turner has given notice, but has not yet determined when her last day might be. Hill has talked with Sikich about getting temporary help after Turner is gone until the new staff member is hired and trained to take on the job.

**Kiwanis/Rotary/Lions/Chamber/TriTown/Other Outreach:**

- Luebker, Koeller, and Hill attended the Chamber of Commerce Scholarship luncheon.
- Kiwanis has started their Vidalia Onion sale. A districtwide pickleball fundraiser is planned for April. July 22 will be the Kiwanis Road Rally fundraiser. VP Kiwanis now wants to send their proceeds to National instead of keeping them for local projects and work.
- Rotary is gearing up for the Willowbrook scholarships.

**Services:**

- Next issue of *The Resource* was submitted the week of March 16. Anticipate this issue will be in homes in April.
- Talia Treece attended a meeting at Cantigny on March 25 which features the expansion of Dolly Parton's Imagination Library in DuPage County.
- It has gone well with the restructuring of the home delivery service.
- SWAN staff will meet at our library for training on April 10 from 9 am to 4 pm.
- SWAN staff will also use our meeting room for strategic planning session on April 28.

**Friends of the Library:**

- Friends have started the planning for the Spring Craft and Vendor Fair.
- There is a dine and donate scheduled for Wednesday, April 22, at Corner Bakery Café in Oak Brook.
- August 1 is the date for the Friends' Readathon.

***Building Update:***

- Jeff Sand will be shifting to wireless connectivity to the elevators and the call buttons. Dropping AT&T (which is discontinuing copper line service) will be saving us money.
- Staff met with SMC and the architect on March 16 to discuss progress of the project and submittals. We will be using attic stock for the second-floor study room since the tile we currently have in study rooms is no longer manufactured and is not available.
- The outdoor plaza work will most likely start the week of March 30 with construction fencing being put up the week of March 23. ETA for all work/projects to finish is June 1, 2026.

Hill also shared a compliment with the Board which came in via email earlier in the day. The patron praised the library and remarked on how much they appreciate it.

FYI: Password Expiration Dates are coming up soon for various Board members

**New Business:**

***Emergency Response Plan 2026:*** The plan is presented for approval. Staff did an extensive review and discussion(s) and the Automation and Operations Manager reorganized the document. There was some discussion of the plan. Leishman suggested including floor plan maps. Hill indicated that these could be added as appendices when current construction projects are completed and new floor plan maps are created. Hill also showed the link on the VPPL website for staff and Board to access the Emergency Response plan remotely and shared the password with Board members verbally. McCleary moved to approve the plan as presented. Luebker seconded. The motion carried on voice vote.

***Disposal of Library Furniture and Equipment.*** Staff would ask the Library Board to dispose of six obsolete computers. McCleary moved to approve the disposals. Hovanec seconded. A roll call vote of the members in attendance was taken. Yes: 7; No: 0; Abstain/present: 0. The motion carried.

**Unfinished Business:** None

**Planning of Future Meetings:** The next Library Board meeting will be held on April 22. Luebker will be out of town and therefore will not be in attendance.

**Around the Table/Library Trustees' Reports:** Leishman attended a Robotics regional competition with her brother. She will be a panelist in an upcoming Women in STEM event. Hovanec is running for a seat on the ILA board. She also shared that her library (LaGrange Public Library) will hold an after-hours screening on April 25 of "The Librarians" documentary which has aired on PBS recently. Canale shared that Spring Break is coming up next week and she looks forward to traveling a bit. Hill said that she will be sending a letter to the DuPage County Election Commission in the near future to propose/suggest that they increase the daily payment to early voting locations. It is currently \$50 and has been for many years; with various consolidations and increasing traffic at each location, the amount should be raised. Koeller gave

an enthusiastic shout-out to the VP Fire Department paramedics. They have been very kind, patient, and helpful to her on many occasions and she loves that they now call her “Miss Wanda”. Payton shared that her daughter’s team placed first in a recent basketball tournament. Her son’s team placed third in another recent basketball tournament. Luebker is planning to visit Hawaii next month, although she noted that she is concerned about the recent storm flooding and hopes it will resolve before she travels.

**Adjournment:** McCleary moved to adjourn the meeting. Luebker seconded. The motion carried on voice vote. The meeting of the Board of Trustees of the Villa Park Public Library adjourned at 8:22 pm.

Respectfully Submitted,

Jean Jansen  
Recording Secretary