

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES
Policy Committee Meeting Minutes
Location: Villa Park Public Library (Board Room)
November 1, 2025 @ 9:30 a.m.

Call to Order: Koeller called the meeting to order at 9:38 a.m.

Trustees present: Jennifer Hovanec, Wanda Koeller, Erin Payton.

Trustees absent: None.

Also present: Sandra Hill, Library Director.

Introduction to Visitors: None.

Public Participation: None.

Additions/Revisions to the Agenda:

Policy Discussion:

The Committee discussed these policies:

- Policy 731, Schedule of Fees (to go to Board for approval)
- Policy 756, Nonresident Cards (to go to Board for approval)
- Policy 721, Home Delivery Service

Employee Handbook: The committee continued to discuss revisions to the 400s, Personnel Policies which are being incorporated into a new employee handbook. These policies were reviewed by HR Source.

Planning of Future Meetings: The next Policy Committee meeting date will be Saturday, January 10 at 9:30 a.m.

Around the Table: None.

Adjournment: The meeting was adjourned at 11:38 a.m.

Respectfully submitted,

Sandra D. Hill
Recording Secretary