

**VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES**  
**POLICY COMMITTEE MEETING MINUTES**  
**Saturday, June 21, 2025 at 9:30 a.m.**  
**Board Room**

**Call to Order:** Koeller called the meeting to order at 9:35 a.m.

**Trustees present:** Jennifer Hovanec, Wanda Koeller, Erin Payton.

**Trustees absent:** None.

**Also present:** Sandra Hill, Library Director.

**Introduction to Visitors:** None.

**Public Participation:** None.

**Additions/Revisions to the Agenda:** None.

**Policy Discussion:**

The committee discussed revisions to the 400s, Personnel Policies which are being incorporated into a new employee handbook. These policies were reviewed by HR Source.

**Planning of Future Meetings:** The next Policy Committee meeting date will be Saturday, July 26 at 9:30 a.m.

**Around the Table:** None.

**Adjournment:** The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

Sandra D. Hill  
Recording Secretary