

## VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES

### Regular Meeting

**Location: Villa Park Public Library (Board Room)**

### Agenda

**September 25, 2024 @ 7:00 p.m.**

Roll Call and Establishment of Quorum

Introduction of Visitors: Jeff Sand, Automation Services Coordinator

Public Participation

Discussion of Revisions and Amendments to Agenda

Approval of the Minutes of the August 28, 2024 Regular Board Meeting <V>

Approval of the Minutes of the September 6, 2024 Committee of the Whole Meeting <V>

Report of the Board President

Committee Reports

Treasurer's Report

Approval of bills/check register for September, 2024 (FY 2024) <R>\$164,414.04

Financial Reports

RAILS News/Legislative Update/Professional Development

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence / Letters to Departing Staff Members & Thank You Letters

Deputy Director's Report

Library Director's Report

#### New Business:

- *Disposal of Library Furniture and Equipment* <R> Staff would ask the Library Board to dispose of obsolete, unneeded, and/or damaged furniture and equipment consisting of two copiers: Konica Minolta C3351 and C458.
- *Review of Proposal to Provide Audit Services from Lauterbach and Amen. Approval of Engagement with Lauterbach and Amen for Audit Services (FY 2024 for \$7,500 / FY 2025 for \$7,800 / FY 2026 for \$8,100)* <R>
- *Approval of Revisions to Policy 650, 3D Printing* <V> Staff asked the attorney to review the policy and would ask the board to approve the revisions.
- *Approval of Saturday, December 7 closing at 2:00 p.m. for Friends of the Villa Park Library fundraiser* <V>

#### Unfinished Business:

- *Approval of the Resolution Setting Forth the Financial Requirements of the Villa Park Public Library for the Next Fiscal Year.* <R>
- *Resolution approving the adoption of the annual budget for the Villa Park Public Library for the fiscal year commencing on January 1, 2025 and ending on December 31, 2025.* <R>
- *Approval of the Library Technology Plan for Fiscal Years 2025-2027* <R>

#### Planning of Future Meetings

Around the Table/Library Trustees' Reports

Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.