

**VILLA PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE ANNUAL MEETING
January 24, 2024**

Call to Order: President Hubbard called the annual meeting of the Villa Park Public Library Board of Trustees to order at 7:00 p.m.

Trustees Present: Deborah Canale, Steve De La Rosa, Jennifer Hovanec, Pat Hubbard, Wanda Koeller, Dianne Luebker, Mark McCleary.

Trustees Absent: None.

Also Present: Sandra Hill, Library Director; Kandice Krettler, Recording Secretary.

Introduction of Visitors: None.

Additions and Revisions to the Agenda: None.

Public Participation: None.

Report of the Board President: Hubbard reported it had been a pretty good year. The library has been busy and staffing has been a challenge.

Election of Officers (President, Vice-President, Secretary, Treasurer):

For the office of President, McCleary nominated Hubbard. Canale seconded the motion. McCleary moved the nominations be closed. Luebker seconded the motion, and the motion carried. McCleary moved the Secretary cast a unanimous vote for Hubbard for President. Canale seconded the motion, and the motion carried on voice vote. Hubbard was elected President.

For the office of Vice-President, McCleary nominated Koeller. Canale seconded the motion. McCleary moved the nominations be closed. Luebker seconded the motion, and the motion carried. McCleary moved the Secretary cast a unanimous vote for Koeller for Vice-President. Canale seconded the motion, and the motion carried on voice vote. Koeller was elected Vice-President.

For the office of Secretary, McCleary nominated Luebker. Canale seconded the motion. McCleary moved the nominations be closed. Canale seconded the motion, and the motion carried. McCleary moved the Secretary cast a unanimous vote for Luebker for Secretary. Canale seconded the motion, and the motion carried on voice vote. Luebker was elected Secretary.

For the office of Treasurer, Canale nominated McCleary. Hovanec seconded the motion. Luebker moved the nominations be closed. Canale seconded the motion, and the motion carried. Luebker moved the Secretary cast a unanimous vote for McCleary for Treasurer. Canale seconded the motion, and the motion carried on voice vote. McCleary was elected Treasurer.

Selection of Friends of the Villa Park Library Liaison: Hubbard appointed Luebker as the Friends of the Villa Park Library Liaison and Canale as the alternate.

Selection of RAILS Reporter: Hubbard appointed Hovanec as the RAILS Reporter.

Selection of Legislative Reporter: Hubbard appointed De La Rosa as the Legislative Reporter.

Representation at Policy Committee Meetings during the Coming Year: Hubbard appointed De La Rosa, Hovanec, and Koeller as members of the Policy Committee. Hubbard is an alternate for the committee.

Representation at Finance Committee Meetings during the Coming Year: Hubbard appointed McCleary (chair), Canale, and Luebker as members of the Finance Committee. Hubbard is an alternate for the committee.

Representation at Building Committee Meetings during the Coming Year: Hubbard appointed De La Rosa, Hubbard, and McCleary (alternate) as members of the Building Committee.

Representation at Ad Hoc Strategic Planning Committee: Hubbard indicated the Strategic Plan process finalized in December, 2023. Staff will work on implementation of the plan, so the Ad-Hoc committee is no longer needed.

Annual Appointment of OMA Designee/FOIA Officer: Hubbard appointed Hill and Krettler as the OMA Designees and FOIA Officers.

Adjournment: McCleary moved the meeting be adjourned. Canale seconded the motion, and the meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Kandice Krettler
Recording Secretary