

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES

Regular Meeting

Location: Villa Park Public Library (Board Room)

Agenda

November 29, 2023 @ 7:00 p.m.

Roll Call and Establishment of Quorum

Introduction of Visitors

Public Participation

Discussion of Revisions and Amendments to Agenda

Approval of the Minutes of the October 28, 2023 Regular Board Meeting <V>

Approval of the Minutes of the November 11, 2023 Policy Committee Meeting <V>

Report of the Board President

Committee Reports / Strategic Plan Committee

Treasurer's Report

Approval of bills/check register for November, 2023 (FY 2023) <R>\$132,420.72

Financial Reports

RAILS News/Legislative Update/Professional Development

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence / Letters to Departing Staff Members & Thank You Letters

Deputy Director's Report

Library Director's Report

New Business:

- *Disposal of Library Furniture and Equipment.* <R> Staff would ask the Library Board to dispose of obsolete, unneeded, and/or damaged furniture and equipment consisting of one HP Laserjet Printer, one Dell Poweredge Server and sixteen computer monitors.
- *Approval of Revisions to Policy 151, Readers Advisory Service.* <V>
- *Approval of Revisions to Policy 190, Hours of Operation.* <V>
- *Approval of Revisions to Policy 450, Sick Leave.* <V>
- *Approval of Revisions to Policy 454, Substance Use and Abuse.* <V>
- *Approval of Revisions to Policy 456, Life Insurance.* <V>
- *Approval of Revisions to Policy 470, Vacations.* <V>
- *Approval of Revisions to Policy 568, Patron Conduct.* <V>
- *Approval of New Policy 568.2, Patrons Belongings.* <V>
- *Discussion of Per Capita Grant Application.*

Unfinished Business: None.

Planning of Future Meetings

Around the Table/Library Trustees' Reports

Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.