

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES

Regular Meeting

Location: Villa Park Public Library (Board Room)

Agenda

January 25, 2023 @ 7:15 p.m.

Roll Call and Establishment of Quorum

Introduction of Visitors

Public Participation

Discussion of Revisions and Amendments to Agenda

Approval of the Minutes of the December 21, 2022 Regular Board Meeting <V>

Approval of the Minutes of the January 14, 2023 Finance Committee Meeting <V>

Report of the Board President

Committee Reports

Treasurer's Report

Approval of bills/check register for January, 2023 (FY 2022) <R>\$57,185.42

Approval of bills/check register for January, 2023 (FY 2023) <R>\$40,707.95

Financial Reports

RAILS News/Legislative Update/Professional Development

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence / Letters to Departing Staff Members & Thank You Letters

Deputy Director's Report

Library Director's Report

New Business:

- *Disposal of Library Furniture and Equipment.* <R> Staff would ask the Library Board to dispose of obsolete, unneeded, and/or damaged furniture and equipment consisting of one copier, one vending coin-op, and firewall router.
- *Approval of Library Closing for August 18, 2023.* <V> Request for approval by the Library Board to close the library for the Staff In-Service Day on Friday, August 18, 2023.
- *Approval of New Job Descriptions for Public Information Coordinator, Circulation/Outreach Services Manager, Housekeeper and Groundskeeper.* <V>
- *Approval of Revisions to 2022 Wage and Salary Chart.* <R>

Unfinished Business:

- *Resolution of the Board of Library Trustees of the Village of Villa Park, DuPage County, Illinois amending the budget for the fiscal year beginning January 1, 2022 and ending on December 31, 2022.* <R> The FY 2022 amended budget is presented for library board approval.

Planning of Future Meetings

Around the Table/Library Trustees' Reports

Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.