

571 / Building Use

Photo Release Policy

The Villa Park Public Library staff may take photographs or record images of participants or patrons, individually or in groups, attending or taking part in library programs and activities.

These photographs or recorded images may appear in future library publications or in other library publicity.

In a public library, there is no expectation of privacy. Therefore, participants and/or patrons consent to having their photograph taken and used for such purposes.

If a participant or patron does not wish himself/herself or his/her child to be photographed, the patron must notify the library staff to that effect.

Participants' and patrons' names and other identifying information will not accompany any published photographs or recorded images without written consent from the participant or patron, or, if a minor, the participant's parent or guardian.

Non-library staff may not take photographs or record images of other individuals, including participants and patrons, library staff, materials or equipment without prior authorization from the library administration and subsequent permission of the person being photographed or recorded.

Approved 06/27/2012