

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES

Regular Meeting

Location: Villa Park Public Library (1st Floor Ohrman Room)

Agenda

February 24, 2021 @ 7:00 p.m.

Roll Call and Establishment of Quorum

Introduction of Visitors: Sean Birmingham, Head of Public Services

Public Participation

Discussion of Revisions and Amendments to Agenda

Building Renovation/Expansion Reports

Approval of the Minutes of the January 27, 2021 Annual Board Meeting <V>

Approval of the Minutes of the January 27, 2021 Regular Board Meeting <V>

Approval of the Minutes of the February 13, 2021 Policy Committee Meeting <V>

Report of the Board President

Committee Reports

Treasurer's Report

Approval of bills/check register for February, 2021 (FY 2021) <R>312,745.48

Financial Reports

RAILS News/Legislative Update/Professional Development

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence / Letters to Departing Staff Members & Thank You Letters

Library Director's Written Report/Strategic Plan Update

New Business:

- *Approval of Revisions to Policy 210, Trustee By-Laws.* <V> Revisions to the by-laws as outlined by library attorney. Policy Committee reviewed this policy and would recommend Library Board approval.
- *Approval of Revisions to Policy 302, Director Succession Policy and Plan.* <V> Policy Committee reviewed this policy and would recommend Library Board approval.
- *Approval of Revisions to Policy 416, Resignations.* <V> Policy Committee reviewed these policies and would recommend Library Board approval.
- *Approval of New Policy 481, Use of Mobile Phones and New Policy 482, Use of Social Media.* <V> Policy Committee reviewed these policies and would recommend Library Board approval.
- *Approval to Renew Library Service to the City of Oakbrook Terrace (Letter and Rider from City of Oakbrook Terrace included).* <R> The annual single family residence fee has been increased to \$264.23, plus a service fee of \$4.03 (total of \$268.26), effective May 1, 2021 and the annual apartment fee shall be \$216.17, plus a service fee of \$4.03 (total of \$220.20).
- *Annual Reports* <V> The Library Board will review the activities of the previous fiscal year and approve an annual report for the Village Board and the State Library (IPLAR: Illinois Public Library Annual Report).
- *Approval of Collection Management Plan* <V>

Unfinished Business:

- *Approval of Per Capita Grant Application* <V>
- *Discussion of Generator Study*

Planning of Future Meetings

Around the Table

Adjournment <V>

- If members of the public are interested in attending in person, and are symptom free, face masks will be required and social distancing will be used to mitigate the community spread of disease. Attendance will be monitored at the door.
- Use Zoom meeting technology if you wish to provide live comment. Register in EventKeeper to receive the meeting invite.
- In addition, if you wish you may email questions to the Director at shill@vppl.info in advance of the meeting. If there are questions or comments, the Director will read these into the public participation portion of the meeting.

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.