

VILLA PARK PUBLIC LIBRARY
POLICY COMMITTEE MEETING
MINUTES

Via Zoom / January 9, 2021

Call to Order: Koeller called the meeting to order at 9:06 a.m.

Trustees present: Jennifer Hovanec, Steve De La Rosa, Wanda Koeller, Dianne Luebker

Trustees absent: None

Also present: Sandra Hill, Library Director; Kandice Krettler, Deputy Director/Head of Circulation/Outreach Services

Introduction to Visitors: None

Public Participation: None

Additions/Revisions to the Agenda: Hill indicated that Krettler is working on a draft policy for the implementation of License Plate Sticker Renewal. Hill also requested that the Policy Committee consider extending the sick leave benefit offered in the Families First Coronavirus Act (FFCRA) to staff who are eligible through 3/31/2021, which is when the current legislation is set to expire. It was the consensus of the committee to extend the leave.

Policy Discussion: The committee discussed policies: 406, Access to Personal Files; 410.2, Immigration Law Compliance; 412, Introductory Period; 414, Nepotism; 415, Open Door Communication/Problem Solving Procedure; 415.1, Whistleblower Policy; 416, Resignations; 419, Attendance Control Guidelines; 420, Schedule Adjustments; 420.3, Repeated Absences.

Revisions the Policy Committee discussed will be made and presented to the full board at the January 27, 2021 Regular Library Board Meeting. The Committee asked that Policy 419 be reviewed by the attorney at HR Source.

Planning of Future Meetings: Next meeting will be Saturday, February 9, 2021 at 9:00 a.m.

Around the Table: Hill reported it's been busy. Staff are monitoring the Governor's Daily Briefings for updates as to when we will move out of Tier 3 Mitigations. Krettler reported she is helping her mom look for a new house. Luebker reported she is missing her grandson. Koeller reported she finished the book she was working on for her father. She will bring in a copy to the next meeting. Hovanec reported she has a new job and is learning a lot. Her nephew also just got his first cell phone and has been sharing many pictures. De La Rosa mentioned a photo contest being held by Congressman Krishnamoorthi announces 8th District Photography Contest encouraging constituents to submit photos of their community.

Adjournment: Koeller moved to adjourn the meeting. Luebker seconded the motion. The meeting was adjourned at 12:14 p.m.

Respectfully submitted,

Kandice Krettler
Deputy Director & Head of Circulation/Outreach Services