

**VILLA PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE ANNUAL MEETING  
January 22, 2020**

**Call to Order:** President Hubbard called the annual meeting of the Villa Park Public Library Board of Trustees to order at 7:00 p.m.

**Trustees Present:** Deborah Canale, Steve De La Rosa, Pat Hubbard, Wanda Koeller, Mark McCleary.

**Trustees Absent:** Tammy Hensley, Dianne Luebker.

**Also Present:** Sandra Hill, Library Director; Kandice Krettler, Recording Secretary

**Introduction of Visitors:** Graham Harwood, CCS International.

**Additions and Revisions to the Agenda:** Hubbard requested to add Public Participation to the Agenda. Village Trustee Bob Wagner was in attendance.

**Public Participation:**

Wagner wanted to personally thank the Library Board on behalf of the Village for passing on the Com Ed Efficiency rebate to the Village. Wagner thanked Hill and her staff for their work, and noted as a patron he appreciates all of the programming staff provide. Wagner told the Library Board that the library is a great asset to the Village.

**Report of the Board President:** Hubbard reported that it has been a year of ups and downs, but it's been worth it. She noted that the Grand Re-Opening was phenomenal and everyone in attendance had a great time, it was worth it to see the fruits of the labor put into the building project by everyone involved. Hubbard extended a special thanks to Hill and all of the staff at the library.

**2020 Library Board Calendar:** Hill reviewed the calendar for 2020 and a brief discussion was held about the dates.

**Election of Officers (President, Vice-President, Secretary, Treasurer):**

For the office of President, McCleary nominated Hubbard, and De La Rosa seconded the motion. McCleary moved the nominations be closed and De La Rosa seconded the motion. The motion carried on voice vote. Hubbard was elected President.

For the office of Vice-President, Hubbard nominated Hensley, and De La Rosa seconded the motion. McCleary moved the nominations be closed and De La Rosa seconded the motion. The motion carried on voice vote. Hensley was elected Vice-President.

For the office of Secretary, McCleary nominated Luebker, and Koeller seconded the motion. McCleary moved the nominations be closed and Koeller seconded the motion. The motion carried on voice vote. Luebker was elected Secretary.

For the office of Treasurer, Koeller nominated McCleary, and De La Rosa seconded the motion. McCleary moved the nominations be closed and De La Rosa seconded the motion. The motion carried on voice vote. McCleary was elected Treasurer.

**Selection of Friends of the Villa Park Library Liaison:** Hubbard appointed Luebker as the Friends of the Villa Park Library liaison and Koeller as the alternate.

**Selection of RAILS Reporter:** Hubbard appointed Krettler as the RAILS Reporter.

**Selection of Legislative Reporter:** Hubbard appointed De La Rosa as the Legislative Reporter.

**Representation at Policy Committee Meetings during the Coming Year:** Hubbard appointed Luebker, Koeller, and Hensley as members of the Policy Committee.

**Representation at Finance Committee Meetings during the Coming Year:** Hubbard appointed McCleary (chair), Canale, and Hubbard (ex-officio) as members of the Finance Committee.

**Representation at Building Committee Meetings during the Coming Year:** Hubbard appointed De La Rosa, Hubbard, and McCleary (alternate) as members of the Building Committee.

**Annual Appointment of OMA Designee/FOIA Officer:** Hubbard appointed Hill and Krettler as the OMA Designees and FOIA Officers.

**Discussion of Strategic Plan 2020:** Hill reported staff members have started working on the various objectives identified in the Strategic Plan.

**Adjournment:** McCleary moved the meeting be adjourned. De La Rosa seconded the motion, and the meeting was adjourned at 7:21 p.m.

Respectfully submitted,

Kandice Krettler  
Recording Secretary