

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES
Regular Meeting
Location: Villa Park Public Library (Board Room)
Agenda
December 19, 2019 @ 7:00 p.m.

Roll Call and Establishment of Quorum

Introduction of Visitors: Andy Dogan, Williams Architects; Graham Harwood, CCS International

Public Participation

Discussion of Revisions and Amendments to Agenda

Oath of Office for Newly Appointed Trustee, Deborah Canale

Building Renovation/Expansion Reports

Approval of the Minutes of the November 25, 2019 Regular Board Meeting <V>

Approval of the Minutes of the November 25, 2019 Executive Session Meeting<V>

Report of the Board President

- National Library Week (April 19-25, 2020)

Committee Reports

Treasurer's Report

Approval of bills/check register for December 2019 (FY 2019) <R>\$511,566.65

Financial Reports

RAILS News/Legislative Update/Professional Development

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence / Letters to Departing Staff Members & Thank You Letters

Library Director's Written Report

- Draft of Capital Replacement Plan

New Business:

- *Disposal of Library Furniture and Equipment <R>. Staff would ask the Library Board to dispose of obsolete, unneeded, and/or damaged furniture and equipment consisting of 1 file cabinet and 4 tables.*
- *Discussion of Donor Wall*
- *Discussion of Oakbrook Terrace Agreement*
- *Discussion of amendments to the annual budget for the Villa Park Public Library for the fiscal year commencing on January 1, 2019 and ending on December 31, 2019*

Unfinished Business:

- *Approval of Per Capita Grant Application <V>.*
- *Discussion of Staff Recognition and Holiday Event*

Executive Session: Semi-Annual Review of Executive Session Minutes <R>

Actions, if needed, after Executive Session

Planning of Future Meetings

Around the Table

Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.