

**VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES**  
**Regular Meeting**  
**Location: Villa Park Public Library (Board Room)**  
**Agenda**  
**October 29, 2019 @ 7:00 p.m.**

Roll Call and Establishment of Quorum

Introduction of Visitors

Public Participation

Discussion of Revisions and Amendments to Agenda

Building Renovation/Expansion Reports

Approval of the Minutes of the September 25, 2019 Regular Board Meeting <V>

Report of the Board President

Committee Reports

Treasurer's Report

Approval of bills/check register for October 2019 (FY 2019) <R>\$549,765.25

Approval of payout request number 16 to Wight Construction Services in the amount of \$293,085.05<R>

Financial Reports

RAILS News/Legislative Update/Professional Development

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence / Letters to Departing Staff Members & Thank You Letters

Library Director's Written Report

- Discussion of Per Capita Grant Requirements:  
Hill viewed a webinar entitled 21<sup>st</sup> Century Librarians for 21<sup>st</sup> Century Libraries  
RAILS provided a web page of webinars approved by the State Library: <https://www.railslibraries.info/news/169820>

New Business:

- *Disposal of Library Furniture and Equipment <R> Staff would ask the Library Board to dispose of obsolete, unneeded, and/or damaged furniture and equipment consisting of 1 printer, 1 DVR, 1 voicemail server, 1 digital surround system, 1 computer, 1 computer monitor, 1 cassette boom box, and 1 wireless PC to TV system.*
- *Approval of Library Closings for 2020/Early 2021 <V>*
- *Approval of Library Board Meeting Schedule for 2020<V>*
- *Approval of Revised Policy 570 Photographs or Recordings In the Library<V>*
- *Approval of Revised Policy 574 Circulating Petitions in the Library <V>*

Unfinished Business:

- *Discussion of the Staff Holiday and Recognition Event.*

Planning of Future Meetings

Around the Table

Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.