

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES

Regular Meeting

Location: Villa Park Public Library - 2nd Floor

Agenda

September 25, 2019 @ 7:00 p.m.

Roll Call and Establishment of Quorum

Introduction of Visitors: Andy Dogan, Williams Architects

Public Participation

Discussion of Revisions and Amendments to Agenda

Building Renovation/Expansion Reports

Approval of the Minutes of the August 28, 2019 Regular Board Meeting <V>

Approval of the Minutes of the September 16, 2019 Finance Committee Meeting<V>

Report of the Board President

Committee Reports

Treasurer's Report

Approval of bills/check register for September 2019 (FY 2019) <R>\$691,936.89

Approval of payout request number 15 to Wight Construction Services in the amount of \$689,022.47 <R>

Financial Reports

RAILS News/Legislative Update/Professional Development

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence / Letters to Departing Staff Members & Thank You Letters

Library Director's Written Report

- Discussion of Per Capita Grant Requirements

New Business:

- *Disposal of Library Furniture and Equipment* <R> Staff would ask the Library Board to dispose of obsolete, unneeded, and/or damaged furniture and equipment consisting of 1 bookcase, 4 chairs, 2 desks, 4 file cabinets, 2 computer monitors and 1 printer.
- *Discussion of the Staff Holiday and Recognition Event.*

Unfinished Business:

- *Approval of revisions to the 2020 Wage and Salary Chart.* <V> Revisions effective April 2020 and include increasing the minimum for grade 1 by 8.98% and increasing all other grades by 2% and increasing the maximum for all grades by 2%.
- *Approval of Resolution requesting the corporate authorities of the Village of Villa Park, Du Page County, Illinois, to abate portions of the 2019 and 2020 Library bond tax levies.* <R>
- *Approval of the Resolution Setting Forth the Financial Requirements of the Villa Park Public Library for the Next Fiscal Year.* <R>
- *Approval of the adoption of the annual budget for the Villa Park Public Library for the calendar year commencing on January 1, 2020 and ending on December 31, 2020.* <R>

Planning of Future Meetings

Around the Table

Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.