

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES
Regular Meeting
Location: Villa Park Public Library—2nd Floor Workroom
Agenda
July 24, 2019 @ 7:00 p.m.

Roll Call and Establishment of Quorum
Introduction of Visitors: Andy Dogan, Williams Architects
Public Participation
Discussion of Revisions and Amendments to Agenda
Building Renovation/Expansion Reports
Approval of the Minutes of the June 26, 2019 Regular Board Meeting <V>
Report of the Board President
Committee Reports
Treasurer's Report
Approval of bills/check register for July 2019 (FY 2019) <R>\$567,465.35
Approval of payout request number 13 to Wight Construction Services in the amount of <R>\$527,615.14
Financial Reports
RAILS News / Legislative Update
Report of the Friends of the Library Liaison
Report of Gifts and Programs Sponsorships
Correspondence / Letters to Departing Staff Members & Thank You Letters
Library Director's Written Report

New Business:

- *Approval of Change Order Nineteen in the amount of \$31,950.09 <R>* Staff would ask the Board to approve payment for undercut work completed in the north parking lot.
- *Approval of Resolution authorizing transfer of \$500,000 from the Unassigned Fund Balance to the Library's Special Reserve Fund<R>* The Library Board's Fund Balance Policy indicates the Library Board may transfer monies to the special reserve fund if the unassigned fund balance reflects more than six months of operating expenditures. Staff would recommend transferring \$500,000 to the special reserve fund (\$172,000 of which was a bequest).
- *Discussion of Draft of Strategic Plan 2020-2022:* Key objectives include development of a new building maintenance plan, development and adoption of the special reserve's capital replacement plan, updating the technology plan, training staff on the new building system software, etc.

Unfinished Business:

- None.

Planning of Future Meetings
Around the Table
Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.