

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES
Regular Meeting
Location: Villa Park Public Library (Conference Room)
Agenda
February 27, 2019 @ 7:00 p.m.

Roll Call and Establishment of Quorum

Introduction of Visitors

Public Participation

Discussion of Revisions and Amendments to Agenda

Approval of the Minutes of the January 23, 2019 Annual Board Meeting<V>

Approval of the Minutes of the January 23, 2019 Regular Board Meeting<V>

Report of the Board President

Committee Reports

Treasurer's Report

Approval of bills/check register for February 2019 (FY 2019) <R>\$111,844.83

Approval of payout request number 8 to Wight Construction Services in the amount of <R> \$547,182.52

Financial Reports

RAILS News / Legislative Update

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence / Letters to Departing Staff Members & Thank You Letters

Library Director's Written Report

New Business:

- ***Disposal of Library Furniture and Equipment*** <R> Staff would ask the Library Board to dispose of obsolete, unneeded, and/or damaged furniture and equipment consisting of 1 monitor, 1 computer, 1 receipt printer, 2 bookcases, 2 wall-mounted display cases, 14 computer chairs, 26 stacking chairs, and 1 shelving unit.
- ***Approval to Renew Library Service to the City of Oakbrook Terrace (Letter and Rider from City of Oakbrook Terrace included)*** <R> The annual single family residence fee has been increased to \$253.48, plus a service fee of \$4.03 (total of \$257.51), effective May 1, 2019 and the annual apartment fee shall be \$207.37, plus a service fee of \$4.03 (total of \$211.40).
- ***Annual Reports*** <V> The Library Board will review the activities of the previous fiscal year and approve an annual report for the Village Board and the State Library (IPLAR: Illinois Public Library Annual Report).
- ***Policy 215.1: Regular Review of Executive Session Minutes*** <V> Revisions to reflect June and December for semi-annual review of executive session minutes.
- ***Discussion of Strategic Planning Proposal from Executive Service Corps.***

Unfinished Business:

- Building Renovation/Expansion

Planning of Future Meetings

Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.