

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES
Regular Meeting
Location: Villa Park Public Library (Conference Room)
Agenda
April 26, 2017 @ 7:00 p.m.

Roll Call and Establishment of Quorum

Introduction of Visitors

Public Participation

Approval of the Minutes of the March 22, 2017 Regular Board Meeting<V>

Approval of the Minutes of the April 17, 2017 Special Board Meeting<V>

Approval of the Minutes of the April 17, 2017 Executive Session Board Meeting<V>

Report of the Board President

Committee Reports

Treasurer's Report

Approval of bills/check register for April 2017 <R>\$84,754.81

Financial Reports

RAILS News / Legislative Update

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence / Letters to Departing Staff Members & Thank You Letters

Library Director's Written Report

Unfinished Business:

- Discussion of amendments to the annual budget for the Villa Park Public Library for the fiscal year commencing on May 1, 2016 and ending on April 30, 2017

New Business:

- Approval of Library Director, Deputy Director, and Public Relations Assistant job descriptions <V>
- Approval of Policy 240: Trustees, Expense Reimbursement <V>
- Approval of Policy 478: Personnel, Expense Reimbursement <V>
- Disposal of Library Furniture and Equipment <R>
Staff would ask the Library Board to dispose of obsolete, unneeded, and/or damaged equipment consisting of one refrigerator, stove, dishwasher, sofa, coffee table, home furnace, home air conditioner, etc. <R>

Execution Session: Personnel Matters, Evaluation of the Library Director <R>

Actions, if needed, after Executive Session.

Planning of Future Meetings

Around the Table

Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.