

**VILLA PARK PUBLIC LIBRARY
POLICY COMMITTEE MEETING
Main Library (Conference Room) / Saturday, July 16, 2016**

Call to Order: Hodges called the meeting to order at 9:04 a.m.

Trustees present: Lydia Hodges, Michelle Geyer-Ross.

Trustees absent: Matt Matkowski

Also present: Sandra Hill, Library Director

Introduction to Visitors: None

Additions and Revisions to Agenda: Hill noted that Policy 210, Board of Trustees, By-Laws was due to reviewed. The committee determined to have the library attorney review the by-laws.

Public Participation: None

Approval of May 16, 2015 Policy Meeting Minutes. Geyer-Ross moved to approve the May 16, 2015 minutes. Hodges seconded the motion. The motion passed.

Policy Discussion:

There was discussion of the following new policies: Notary Public Service, Voter Registration Service, Use of the Library Parking Lot and Library Grounds, Prohibition of Firearms on Library Property.

The committee discussed revisions to Patron Conduct Policy (568), Materials Selection Policy (610), Gifts and Bequests (620), Disposal of Library Materials (628).

The committee discussed removing the following policies: Reading Clubs (153), Cassette Player and Compact Disc Player for Public Use (528), Reciprocal Borrowing of AV Equipment (630), Word Processors (641), E-Readers (713).

After discussion, the following policies will be brought to the next Board meeting for approval. 153: Reading Clubs, 506: Voter Registration Service, 528: Cassette Player and Compact Disc Player for Public Use, 568: Patron Conduct, 569: Prohibition of Firearms on Library Property, 610: Materials Selection, 620: Gifts and Bequests, 628: Disposal of Surplus Library Materials, 630: Reciprocal Borrowing of AV Equipment, 641: Word Processors, 713: E-Readers.

The committee discussed future work on the meeting room policy, community relations policy, credit card policy, passport acceptance facility policy.

Planning of Future Meetings: No future meeting date was set. Hill will contact the committee about possible dates.

Adjournment: The meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Sandra Hill
Library Director