

VILLA PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
Committee of the Whole Meeting
September 27, 2014

Call to Order: President Pat Hubbard called the Committee of the Whole meeting of the Villa Park Public Library Board of Trustees to order at 9:14 a.m.

Trustees Present: Pat Hubbard, Mark McCleary, Daniel Hippensteel, Lydia Hodges, Stan Kosek, Michelle Geyer-Ross.

Trustees Absent: Matt Matkowski

Also Present: Sandra Hill, Library Director, Sean Birmingham, Head of Adult Services, John Bradford, Head of Technical Services, Kandice Krettlar, Head of Circulation/Outreach.

Introduction of Visitors: Mike Christ and Rich Basofin from Executive Services Corps.

Public Participation: None.

Report of the Board President: None.

Strategic Plan Update: The Board received copies of the drafted community calendar, community clubs directory, and hours survey. Hill updated the Board on the facility analysis, logo process, parking lot, and payroll vendor costs.

Discussion on Service Delivery Model: Staff communicated some of the changes they would recommend in moving forward on a new service model. The Board indicated they would need to review a draft of an organization chart as well as more specifics on the physical changes. The Board discussed renewing the Annex lease. In addition, once the physical layout was determined, the Board directed Hill to work on a Request for Proposal for a new phone system.

Open Forum: McCleary indicated he would not be at the next regular board meeting. He indicated there is a wood carving show at the Odeum on October 18 and 19. Hubbard indicated she had attended the local author showcase.

Planning for Future Meetings: The next regular meeting is scheduled for October 22 at 7 p.m. The next Committee of the Whole meeting will be sometime in January.

Adjournment: McCleary moved the meeting be adjourned. Kosek seconded the motion. The Committee of the Whole meeting of the Board of Trustees of the Villa Park Public Library was adjourned at 10:48 a.m.

Respectfully submitted,

Sandra D. Hill/Recording Secretary