VILLA PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
Committee of the Whole Meeting
March 29, 2014

<u>Call to Order</u>: President Pat Hubbard called the Committee of the Whole meeting of the Villa Park Public Library Board of Trustees to order at 9:01 a.m.

<u>Trustees Present</u>: Pat Hubbard, Stan Kosek, Dan Hippensteel, Mark McCleary, Michelle Geyer-Ross, Lydia Hodges.

<u>Trustees Absent</u>: Matt Matkowski
<u>Also Present</u>: Sandra Hill, Library Director
<u>Introduction of Visitors</u>: None.
<u>Public Participation</u>: None.
<u>Report of the Board President</u>: Hubbard indicated she had met with Hill on Wednesday.

<u>Master Facility Plan Process:</u>

The Library Board directed Hill to draft a RFP for a capital needs assessment. Hill should ensure the Facilities Workgroup and the Building Committee review the draft.

The Library Board directed Hill to contact Eric Penney from Nagle Hartray in regards to ramifications of a property swap with the church.

<u>Strategic Plan Update:</u> The Library Board reviewed some preliminary information on the number of individuals in the Library during January, February, and the first half of March. Hill will provide more analysis at the April Board meeting.

<u>Planning for Future Meetings</u>: The next regular meeting is scheduled for April 23 at 7 p.m.
The next Committee of the Whole meeting will be June 28 at 9 a.m.

<u>Around the Table:</u> McCleary indicated he would be visiting North Central College that day for a Bill Cosby meet and greet event. Geyer-Ross stated she would be visiting California next week. Hippensteel stated he would be leaving for Florida on Monday. Kosek indicated he had been cast in a play entitled Now Then Again which would be performed by the Village Theatre Guild of Glen Ellyn. Play would be held on May 23rd.

<u>Adjournment</u>: McCleary moved the meeting be adjourned. Kosek seconded the motion.
The Committee of the Whole meeting of the Board of Trustees of the Villa Park Public Library was adjourned at 10:11 a.m.

Respectfully submitted,

Sandra D. Hill/Recording Secretary