

**VILLA PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
SPECIAL MEETING  
October 9, 2013**

Call to Order: President Hubbard called the Special Meeting of the Villa Park Public Library Board of Trustees to order at 6:31 p.m.

Trustees Present: Dan Hippensteel, Pat Hubbard, Stan Kosek, Michelle Geyer-Ross, Matt Matkowski, Mark McCleary.

Trustees Absent: None.

Also Present: Sandra Hill, Library Director.

Introduction of Visitors: None

Public Participation: None

Report of the Board President: Hubbard indicated she and Hill had met with Mike Christ and two members of Executive Services Corps to go over the next steps for the October 5<sup>th</sup> board retreat.

[Matkowski arrived at 6:35 p.m.]

Oath of Office for Newly Appointed Trustee, Lydia Hodges: Secretary Matkowski administered the oath of office.

Per Capita Grant Application 2014: McCleary moved to approve the Per Capita Grant Application 2014. Matkowski seconded the motion. The motion carried on a voice vote.

Resolution setting forth financial requirements of the Villa Park Public Library for the Fiscal Year Beginning May 1, 2014 and ending April 30, 2015. McCleary moved to approve the resolution. Geyer-Ross seconded the motion.

**ROLL CALL VOTE:**

<b>AYES:</b>	<b>Geyer-Ross Hippensteel Hodges Hubbard Kosek Matkowski McCleary</b>	<b>NAYS: None</b>
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<b>ABSENT:</b>	<b>None</b>	<b>ABSTAIN:</b>	<b>None</b>
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**MOTION CARRIED**

Illinois State Library Capital Needs Assessment Survey: The draft of the survey was submitted to the Board for their review. The survey will be brought to the October 23<sup>rd</sup> regular board meeting for approval.

Planning for Future Meetings

October 23<sup>rd</sup> is the next regular meeting of the Library Board. Hill will send out a “doodle” for a couple of dates for the policy committee to vote on. October 14<sup>th</sup> at 2:30 p.m. is the next meeting of the strategic plan Funding workgroup.

Adjournment

Kosek moved to adjourn the meeting. McCleary seconded the motion. The meeting adjourned at 6:59 p.m.

Respectfully submitted,

Sandra D. Hill  
Recording Secretary