

**VILLA PARK PUBLIC LIBRARY
POLICY COMMITTEE MEETING**

Minutes

Tuesday, September 21, 2010

Call to Order: Hubbard called the meeting to order at 6:03 p.m.

Trustees Present: Dan Hippensteel, Pat Hubbard, Steve Seddon.

Trustees Absent: None.

Also Present: Sandra Hill, Library Director; Sean Birmingham, Recording Secretary.

Introduction of Visitors: None.

Additions to the Agenda: None.

Public Participation: None.

Policy 145: Patron Bill of Rights (new): The draft was reviewed by the committee. Hill indicated she would bring the policy to the October Regular Board Meeting for Board approval.

Policy 435.1: Handling Accidents, Injuries, Illnesses and Situations Involving Body Fluids: The policy was reviewed by the committee. Hill indicated she would bring the policy to the October Regular Board Meeting for Board approval.

Policy 435.3: Job Injury--Worker's Compensation: The policy was reviewed by the committee. Hill indicated she would bring the policy to the October Regular Board Meeting for Board removal.

Policy 439: Reporting Incidents: The policy was reviewed by the committee. Hill indicated she would bring the policy to the October Regular Board Meeting for Board removal.

Policy 446: Funeral Leave: The policy was reviewed by the committee. Hill indicated she would bring the policy to the October Regular Board Meeting for Board approval.

Policy 447: Family and Medical Leave: The policy was reviewed by the committee. Hill indicated she would bring the policy to the next Policy Committee Meeting.

Policy 448: Military Leave: The policy would be reviewed by the committee at the next Policy Committee Meeting.

Policy 449: Leave With Pay For A Holiday Falling on An Unscheduled Work Day: The policy would be reviewed by the committee at the next Policy Committee Meeting.

Policy 660: Contract for Borrowing the Polaroid Camera: The policy was reviewed by the committee. Hill indicated she would bring the policy to the October Regular Board Meeting for Board removal.

Policy: Contract for E Book Readers: The policy was reviewed by the committee. Hill indicated she would discuss with the department heads and bring edits to the next meeting.

Planning of Future Meetings: The next Policy Committee meeting was scheduled for Tuesday, October 12 at 6:15 p.m.

Adjournment: The meeting adjourned at 7:31 p.m.

Respectfully submitted,

Sean Birmingham
Recording Secretary