

**VILLA PARK PUBLIC LIBRARY
POLICY COMMITTEE MEETING
Minutes
Monday, July 12 2010**

Call to Order: Hubbard called the meeting to order at 6:00 p.m.

Trustees Present: Dan Hippensteel, Pat Hubbard, Steve Seddon.

Trustees Absent: None.

Also Present: Sandra Hill, Library Director; Sean Birmingham, Recording Secretary.

Introduction of Visitors: None.

Additions to the Agenda: None.

Public Participation: None.

700s, Circulation Policies:

- a. 754.3, Registration of Delinquent Patrons: The policy was reviewed by the committee. Hill indicated she would check with the Head of Circulation for current procedures and bring edits to the next meeting.
- b. 756, Nonresident Library Cards: The policy was reviewed by the committee. Hill indicated she would check with the attorney on the wording and bring the policy to the July Regular Board Meeting for Board approval.
- c. 758, Nonresident Taxpayer Cards: The policy was reviewed by the committee. Hill indicated she would bring the policy to the July Regular Board Meeting for Board approval.
- d. 761, Purging Expired Library Cards from the Database: The policy was reviewed by the committee. Hill indicated she would bring the policy to the July Regular Board Meeting for Board approval.

210, Board of Trustees: By-Laws: The policy was reviewed by the committee. Hill indicated she would bring the policy to the July Regular Board Meeting for Board approval.

530, Building: Meeting Room Use: The committee would review Policy 530, Building: Meeting Room Use, at the next meeting.

530.3, Building: Exam Proctoring: The policy was reviewed by the committee. Hill indicated she would review the policy with department heads and bring edits to the next meeting.

Planning of Future Meetings: The next Policy Committee meeting was scheduled for Monday, August 9 at 6:00 p.m.

Adjournment: The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Sean Birmingham
Recording Secretary