

**VILLA PARK PUBLIC LIBRARY
POLICY COMMITTEE MEETING
Minutes
Wednesday, January 20, 2010**

Call to Order: Hubbard called the meeting to order at 6:30 p.m.

Trustees Present: Dan Hippensteel, Pat Hubbard, Steve Seddon.

Trustees Absent: None.

Also Present: Sandra Hill, Library Director; Sean Birmingham.

Introduction of Visitors: None.

Additions to the Agenda: None.

Public Participation: None.

Personnel Policy Review (400s): The committee reviewed a number of the personnel policies in preparation for the January 27 Regular Board meeting.

[Birmingham left at this point in the meeting]

Circulation: (710) Loan Periods, Renewal Periods, and Limits of Materials: There was some discussion on extending the loan period of DVDs and videos to seven days.

Building Use: (530) Use of Meeting Room: The Committee discussed aspects of the policy including reducing the fee and use of the Annex.

Planning of Future Meetings: The next Policy Committee Meeting was scheduled for February 17, 2010 at 6:30 p.m.

Adjournment: The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Sandra Hill
Recording Secretary