

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES
Regular Meeting
Location: Villa Park Public Library (Conference Room)
Agenda
February 24, 2016 @ 7:00 p.m.

Roll Call and Establishment of Quorum

Introduction of Visitors

Public Participation

Approval of the Minutes of the January 27, 2016 Regular Meeting <V>

Approval of the Minutes of the February 15, 2016 (1:00 p.m.) Open House Meeting<V>

Approval of the Minutes of the February 15, 2016 (7:00 p.m.) Open House Meeting<V>

Report of the Board President

Committee Reports

Treasurer's Report

Approval of bills/check register for February 24, 2016 <R>\$79,993.20

Financial Reports

RAILS News

Legislative Update

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence

Letters to Departing Staff Members & Thank You Letters

Library Director's Written Report

Highlights of Library Technology Plan and Library Collection Plan.

Unfinished Business:

Discussion of building needs (Williams Architects / Andy Dogan & CCS International / Graham Harwood)

New Business

- Approval of Library Technology Plan 2016-2019<V>
- Approval of Library Collection Development Plan<V>
- Approval of the LINC FY 2016/2017 Annual Operating Budget <R> As a member of the Library Integrated Network Consortium, the Library Board of Trustees approves the LINC budget. Villa Park's fees will be reduced by \$2,000.00 from last year's amount of \$53,620.00 <R>
- Approval to Renew Library Service to the City of Oakbrook Terrace (Letter and Rider to City of Oakbrook Terrace included) <R>
The annual single family residence fee has been increased to \$247.69, plus a service fee of \$4.03 (total of \$251.72), effective May 1, 2016 and the annual apartment fee shall be \$201.95, plus a service fee of \$4.03 (total of \$205.98).
- Discussion on amending the annual budget for the Villa Park Public Library for the fiscal year commencing on May 1, 2015 and ending on April 30, 2016
- Discussion on the adoption of the annual budget for the Villa Park Public Library for the fiscal year commencing on May 1, 2016 and ending on April 30, 2017
- Disposal of Library Furniture and Equipment <R>
Staff would ask the Library Board to dispose of obsolete and/or damaged equipment consisting of 12 year old Comdial phone system and 6 computers (computer replacement plan).

Trustee Education: Trustee Academy via [RAILS site](#) (Discussion)

Planning of Future Meetings

Around the Table

Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions

regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.