

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES
SPECIAL Meeting
Location: Villa Park Public Library (Conference Room)
Agenda
September 16, 2015 @ 7:00 p.m.

Roll Call and Establishment of Quorum
Introduction of Visitors
Public Participation
Approval of the Minutes of the August 26, 2015 Regular Meeting <V>
Report of the Board President
Committee Reports
Treasurer's Report
Financial Reports
RAILS News
Legislative Update
Report of the Friends of the Library Liaison
Report of Gifts and Programs Sponsorships
Correspondence
Letters to Departing Staff Members & Thank You Letters
Library Director's Report, Strategic Plan Update
Unfinished Business
 Discussion of Staff/Volunteer Recognition Event

New Business

 Resolution setting forth financial requirements of the Villa Park Public Library for the Fiscal Year
 Beginning May 1, 2016 and ending April 30, 2017 (Discussion of Tax Levy Request)
 Policy 210.6, Public Participation and Comment Policy (update to reflect change to Open Meetings
 Act) <V>
 Policy 401 Librarian in Charge Chain of Command (updated to reflect Organizational Chart) <V>
 Policy 426, Personnel: Meal Periods (update allowing covered beverages) <V>
 Policy 460, Personnel: Staff Recognition Event (revisions include defining length of service day award;
 the amount of service awards; and definition of service year) <V>
 Policy 530.2, Building: Study Room (adds Group Collaboration Room to policy) <V>
 Policy 710, Circulation: Loan Periods and Limits of Materials (revision allows new nonfiction to
 circulate to other libraries) <V>
 Policy 720, Circulation: Holds (revision allows non-Villa Park library cardholders to place holds on VP
 items) <V>

Executive Session: Business Matters (Purchase/Lease of Property)
Actions, if needed, after Executive Session

Planning of Future Meetings
Around the Table

Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.