

**VILLA PARK PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**Location: Villa Park Public Library (Conference Room)**  
**March 27, 2013 @ 7:30 p.m.**  
**Agenda**

Roll Call and Establishment of Quorum

Introduction of Visitors

Public Participation

Visitors: Sean Birmingham, Head of Adult Services / Candy Smith, Head of Readers Advisory

Approval of the Minutes of the February 27, 2013 Regular Meeting <V>

Approval of the Minutes of the March 16, 2013 Special Meeting<V>

Approval of the Minutes of the January 23, 2013 Executive Session Meeting<V>

Report of the Board President

Committee Reports

Report of the Treasurer

Approval Bill Listing dated March 27, 2013 in the amount of <R>\$52,168.60

Report of LINC Representative

RAILS News

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence

Letters to Departing Staff Members & Thank You Letters

Library Director's Report

Unfinished Business

New Business

Disposal of Library Furniture and Equipment <R>

Staff would ask the Library Board to dispose of obsolete and/or damaged equipment: 16 computers, 2 scanners, 1 television, 2 printers, 2 routers 1 typewriter. These items will be recycled. (list provided)

Approval of lease and service agreement for Minolta Bizhub 454 copier

As outlined in the Technology Plan, the Library will lease one color multifunction copier (Bizhub 454) to replace current equipment (Bizhub 451) when its lease expires in 2013. Staff would ask the Board to approve the new five year lease agreement.

Approval of proposal from Andersson Architecture & Design for Elevator Modernization Project<R>

Andersson Architecture & Design would provide full architectural services required for modernization of the existing White-Evans Elevator Company Elevator BHN221R1N; including the machine room and the replacement of the single bottom Hydraulic Cylinder. I would ask the Library Board to approve the proposal from Andersson Architecture & Design in the amount of \$4875.00

Approval of the 2013 Wage and Salary Chart <V>

Executive Session (Personnel: Evaluation of Library Director)<R>

Planning of Future Meetings

Around the Table

Adjournment <V>

Notes to Trustees:

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.