

VILLA PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
Location: Villa Park Public Library (Conference Room)
November 22, 2010
7:30 p.m.
AGENDA

Roll Call and Establishment of Quorum
Introduction of Visitors
Public Participation
Approval of the Minutes of the October 27, 2010 Regular Meeting <V>
Approval of the Minutes of the October 27, 2010 Executive Session Meeting<V>
Approval of the Minutes of the October 12, 2010 Policy Committee Meeting <V>
Approval of the Minutes of the November 9, 2010 Policy Committee Meeting <V>
Report of the Board President
Committee Reports
Report of the Treasurer
Approval of the November Bill Listing FY 2010-2011, in the amount of \$49,416.26<R>
Report of LINC Representative
DLS System News
Report of the Friends of the Library Liaison
Report of Gifts and Programs Sponsorships
Correspondence *
Letters to Departing Staff Members & Thank You Letters
Assistant Director's Report
Library Director's Report / Long Range Plan Report
Unfinished Business

New Business

Policies*:

455.1, Employee Assistance Program
456, Life Insurance
457, Retirement Plan
458, Credit Union, Christmas Club, and Deferred Investment Plan
459, Volunteers
462.1, References for Employees Leaving the Library
463, Safety Incentive Program
464, Celebrating Birthdays
468, Recognition in the Case of Death or Serious Illness
469, Volunteer Recognition Program
470, Vacations
472, Holidays
474, Personal Days
476, Meetings
477, Memberships

Inspection Service Agreement (HVAC)

Library Trustee Vacancy

Job Description : Web Content Assistant

Reference Transaction Survey

Disposal of Library Equipment and Furniture*<V>

Executive Session: Personnel Matters <R>

Planning of Future Meetings

Around the Table

Adjournment <V>

Notes to Trustees: * **Please bring your copies of these documents with you.**

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.