

**VILLA PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**Location: Villa Park Public Library (Conference Room)**

**April 28, 2010**

**7:30 p.m.**

**AGENDA**

Roll Call and Establishment of Quorum

Introduction of Visitors

Public Participation

Approval of the Minutes of the March 24, 2010 Regular Meeting\*

Approval of the Minutes of the March 24, 2010 Executive Session Meeting\*

Approval of the Minutes of the April 10, 2010 Policy Committee Meeting\*

March 24, 2010 Bill Listing\*

Report of the Board President

Report of the Finance Committee

Report of the Treasurer

Approval of the April Bill Listing FY 2009-2010, in the amount of \$63,586.12

Report of LINC Representative

DLS System News : Tom Sloan, Executive Director

Report of the Building Committee

Report of the Policy Committee

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships\*

Correspondence \*

Letters to Departing Staff Members & Thank You Letters

Assistant Director's Report

Library Director's Report

Incident Reports\*

Unfinished Business

    Long Range Planning

    Update on HVAC Condenser Project

New Business

    Revision of Wage and Salary Chart\*

    Non-Resident Library Card Participation\*

    Emergency Response Plan\*

    Job Descriptions: Office Manager, Office Assistant

    Disposal of Equipment\*

    Policies: 701, Circulation Flyer / 750, Library Card Required / 751, Provision of a Reference by New Patrons / 754, Applications for Library Cards by Minors / 750.5, Responsibility for Materials Checked Out on Library Cards / 752, Renewal of Library Cards = Policy 701, Library Card Registration

    Policy 730, Notice and Collection of Overdue Materials and Policy 735, Receipts

    Policies: 755, Reciprocal Borrowing / 755.7, Reciprocal Borrowing Patrons Not in Database = 702, Reciprocal Borrowing

    Policy 757, Oakbrook Terrace Residents = 703, Oakbrook Terrace Residents

Executive Session: Property Acquisition

Planning of Future Meetings

Around the Table

Adjournment

Notes to Trustees: \* Please bring your copies of these documents with you.