

**VILLA PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE ANNUAL MEETING
May 27, 2015**

Call to Order: President Hubbard called the annual meeting of the Villa Park Public Library Board of Trustees to order at 7:00 p.m.

Trustees Present: Michelle Geyer-Ross, Dan Hippensteel, Lydia Hodges, Pat Hubbard, Mark McCleary, Matt Matkowski.

Trustees Absent: Stan Kosek.

Also Present: Sandra Hill, Library Director; Cheryl Delaney, Recording Secretary, Tammy Hensley.

Introduction of Visitors: none.

Approval of Minutes of 2014 Annual Meeting: Hippensteel moved the minutes be approved. McCleary seconded the motion. Motion carried on voice vote.

Additions and Revisions to the Agenda:

Hubbard indicated the Oath of Office for the three newly elected trustees be performed after the resolution honoring Stan Kosek.

Resolution honoring Stan Kosek for his service as a Villa Park Public Library Trustee: McCleary moved the resolution honoring Stan Kosek be approved. Geyer-Ross seconded the motion. Motion carried on voice vote.

Oath of Office for Newly Elected Officials by Secretary Matt Matkowski: Secretary Matkowski administered the oath of office to Mark McCleary, Lydia Hodges and Tammy Hensley.

Election of Officers (President, Vice-President, Secretary, Treasurer):

For the office of President, McCleary nominated Hubbard, and Matkowski seconded the motion. McCleary directed the Secretary to pass a ballot of acclamation for Hubbard for President. Matkowski so directed to elect Hubbard by unanimous consent and the motion carried. Hubbard was elected President.

For the office of Vice-President, McCleary nominated Hippensteel, and Matkowski seconded the motion. McCleary directed the Secretary to pass a ballot of acclamation for Hippensteel for Vice-President. Matkowski so directed to elect Hippensteel by unanimous consent and the motion carried. Hippensteel was elected Vice-President.

For the office of Secretary, McCleary nominated Hodges, and Geyer-Ross seconded the motion. McCleary directed the Secretary to pass a ballot of acclamation for Hodges for Secretary. Matkowski so directed to elect Hodges by unanimous consent and the motion carried. Hodges was elected Secretary.

For the office of Treasurer, Matkowski nominated McCleary, and Hippensteel seconded the motion. Hippensteel directed the Secretary to pass a ballot of acclamation for McCleary for Treasurer. Matkowski so directed to elect McCleary by unanimous consent and the motion carried. McCleary was elected Treasurer.

Selection of Monthly Meeting Day and Time for Coming Year: The Board confirmed that the monthly meeting date would be the fourth Wednesday of each month with the exception of Thursday November 19, 2015 and Thursday December 17, 2015, starting at 7:00 p.m.

Selection of Dates/Times for Committee of the Whole and/or Special Meetings for Coming Year: It was the consensus of the Board that the Committee of the Whole and/or Special Meetings would be held on Saturday July 18, 2015 and Saturday October 31, 2015 from 9:00 a.m. to 11:00 a.m.

Selection of Friends of the Villa Park Library Liaison: Hubbard appointed Geyer-Ross as the Friends of the Villa Park Library liaison.

Representation at Policy Committee Meetings during the Coming Year: Hubbard appointed Hodges, Matkowski, and Geyer-Ross as members of the Policy Committee.

Representation at Finance Committee Meetings during the Coming Year: Hubbard appointed McCleary (chair), Hippensteel, and Hubbard (ex-officio) as members of the Finance Committee.

Representation at Building Committee Meetings during the Coming Year: Hubbard appointed Hensley and Hubbard as members of the Building Committee.

Annual Appointment of OMA Designee/FOIA Officer: Hubbard appointed Hensley as the OMA Designee and Hill as the FOIA Officer.

Participation in ILA: Hill stated that Hensley will be signed up for ILA. Hill also reminded everyone to sign up for the ILA newsletter.

Adjournment: McCleary moved the meeting be adjourned. Hippensteel seconded the motion, and the meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Cheryl Delaney
Recording Secretary