

ADVERTISEMENT FOR PRE-QUALIFICATION TO BID

INVITATION TO BIDDERS TO PREQUALIFY FOR THE VILLA PARK PUBLIC LIBRARY

The Villa Park Public Library announces that material is now being accepted to prequalify bidders for the construction of an addition and renovation to the library. Complete general contracting services only are sought. Subcontractors or suppliers interested in providing services for materials or materials for portions of the work will not be considered at this time.

- **PROJECT DESCRIPTION**

This is a phased library project with the construction of a 9300 SQFT addition and parking lot as phase 1 followed by the renovation of an existing 24,500 SQFT building. The library will remain operational throughout the construction period.

Project construction value is approximately \$7 Million.

- **PROJECT SCHEDULE**

Bid documents are anticipated to be available in March 2018. The bid period will be 4 weeks. Construction is scheduled to begin in April 2018.

A 12 month construction period is anticipated.

- **PURPOSE OF PREQUALIFYING BIDDERS**

The purpose of prequalifying bidders is to ensure that appropriate standards of ability, experience, performance and financial integrity will be met. Potential bidders will be comparatively judged on the basis of, but not limited to, financial criteria, organization of personnel, completion of work similar in scope and performance and quality of work previously completed.

- **PREQUALIFYING PROCESS**

The prequalification process will consist of two separate and distinct steps. The first step consists of the submission of all required information and documentation. A bidder who fails to submit the required information and documentation will not proceed to the second step. The second step will consist of an interview of the bidder.

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FOR THE PROJECT**

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- **SELECTION OF PREQUALIFIED BIDDERS**

At the end of the two-step process, an approximate number of four to seven of the best qualified bidders from those submissions received will be selected by the *Owner*. The list of prequalified bidders will be advised. Only those prequalified bidders appearing on the list will be allowed to submit bids.

- **SUBMISSION**

Interested bidders must complete AIA Document A305, Contractor's Qualification Statement together with the Supplement to the Contractor's Qualification Statement. This material will be available from the library website from 2/22/18 and can be submitted to Sandra Hill and Graham Harwood via the following e-mails shill@vppl.info and gharwood@ccsdifference.com by 2 PM on 3/5/18. Hard copies can be delivered to Villa Park Public Library before 2 PM on 3/5/18. All materials delivered must be submitted in a clearly marked envelope stating "Villa Park Public Library Prequalification Materials". Failure to perform the above may deny prequalification to the bidder by the Owner. A set of construction document drawings prepared by Williams Architect delineating the scope of the project is available for review only at Villa Park Public Library, 305 Ardmore Ave. Villa Park, IL 60181.

The Board of Trustees of Villa Park Public Library