

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES
Regular Meeting
Location: Villa Park Public Library (Conference Room)
Agenda
May 25, 2016 @ 7:15 p.m.

Roll Call and Establishment of Quorum
Introduction of Visitors
Public Participation
Approval of the Minutes of the April 30, 2016 Special Meeting <V>
Approval of the Minutes of the April 30, 2016 Executive Session Meeting<V>
Report of the Board President
Committee Reports
Treasurer's Report
Approval of bills/check register for May 2016 (FY 2015-2016) <R>\$59,373.02
Approval of bills/check register for May 2016 (FY 2016-2017) <R>\$55,977.74
Financial Reports
RAILS News
Legislative Update
Report of the Friends of the Library Liaison
Report of Gifts and Programs Sponsorships
Correspondence
Letters to Departing Staff Members & Thank You Letters
Library Director's Written Report

Unfinished Business:

- Discussion of building needs (Williams Architects & CCS International / Graham Harwood)

New Business

- Approval of revisions to Policy 701: Library Card Registration (Revisions include allowing non-Villa Park cardholders to use a photo ID if the individual has forgotten their card).
- Approval of revisions to Policy 703: Oakbrook Terrace Residents (Revisions include additional information on how to get the application and the fee structure)
- Approval of Policy 712: Materials Marked "New" (Revision includes "Fiction" materials)
- Approval of Policy 720: Holds (Revision includes 2 additional days to pick up hold)
- Approval of Policy 731: Schedule of Fines and Fees (Revisions include reduction of fee for replacement card; outlining fees for tote bags cards and book jackets)
- Approval of Policy 733: Charges Incurred in Obtaining Materials for Patrons (Staff would recommend removal of policy since content is duplicated in Policy 731)
- Approval of Policy 735: Receipts (Revision adds receipts for material fees for programs)
- Approval to dispose of Library Equipment and Furniture (Staff would ask the Library Board to dispose of obsolete and/or damaged equipment consisting one obsolete Dell desktop; one obsolete HP printer; and 1 Amazon Kindle (broken)<R>

Executive Session <R>: Business Matters: Purchase/Lease of Property

Actions, if needed, after Executive Session

Planning of Future Meetings

Around the Table

Adjournment <V>

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.