

**VILLA PARK PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**Committee of the Whole Meeting**  
June 28, 2014

Call to Order: President Pat Hubbard called the Committee of the Whole meeting of the Villa Park Public Library Board of Trustees to order at 9:03 a.m.

Trustees Present: Pat Hubbard, Mark McCleary, Lydia Hodges, Stan Kosek, Matt Matkowski, Michelle Geyer-Ross,.

Trustees Absent: Dan Hippensteel.

Also Present: Sandra Hill, Library Director, Sean Birmingham, Head of Adult Services, John Bradford, Head of Technical Services, Kandice Krettler, Head of Circulation/Outreach.

Introduction of Visitors: None.

Public Participation: None.

Report of the Board President: None.

Reporting Out on Library Visits by Staff and Board and Discussion of Service Delivery Models:

Hubbard and McCleary reported they had visited Arlington Heights Library. They indicated they were greeted at the door; staff were standing at desks; and walked them over to where they needed to go. There was a teenage room and a studio, patrons could convert vinyl to DVD and convert slides. There was a coffee area for patrons as well.

Geyer-Ross reported on Yorkville Public Library. They had built a new, 36,100 square foot building and did not have enough dollars for the operating budget. She noted that patrons were greeted by two people as they enter and there were study rooms, larger meeting rooms, and living room area.

Birmingham, Bradford, and Krettler reported on their visits to Arlington Heights, Oak Park, Mount Prospect, Franklin Park, West Chicago, and Fountaindale. Takeaways included starting a teen advisory board, inclusion of RFID in future plans, combining service points on the first floor, use of self-checkout and tablets.

Library Tagline and Logo Process: Hill reported that the Graphic Designer would start work on the new logo and would submit drafts to the Board in July. There was some discussion on how the logo and tagline would be incorporated into publicity.

Planning for Future Meetings: The next regular meeting is scheduled for July 23 at 7 p.m. The next Committee of the Whole meeting will be September 27 at 9 a.m.

Adjournment: McCleary moved the meeting be adjourned. Matkowski seconded the motion. The Committee of the Whole meeting of the Board of Trustees of the Villa Park Public Library was adjourned at 10:51 a.m.

Respectfully submitted,

Sandra D. Hill/Recording Secretary