

**VILLA PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
October 22, 2008**

Call to Order: President Wagner called the regular meeting of the Villa Park Public Library Board of Trustees to order at 7:30 p.m.

Trustees Present: Dan Hippensteel, Mark McCleary [arrived at 7:55 p.m.], Steve Seddon, Ruth Speder, Bob Wagner.

Trustees Absent: Pat Hubbard, Stan Kosek.

Also Present: Sandra Hill, Library Director; Sean Birmingham, Recording Secretary

Introduction of Visitors: None.

Public Participation: None.

Approval of the Minutes of the September 24, 2008 Regular Meeting of the Library Board: Speder moved the minutes be approved. Hippensteel seconded the motion.

AYES:	Hippensteel Seddon Speder Wagner	NAYS:	None
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ABSENT:	Hubbard Kosek McCleary	ABSTAIN:	None
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MOTION CARRIED

Approval of the Minutes of the September 27, 2008 Open House: Hippensteel moved the minutes be approved. Speder seconded the motion.

AYES:	Hippensteel Seddon Speder Wagner	NAYS:	None
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ABSENT:	Hubbard Kosek McCleary	ABSTAIN:	None
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MOTION CARRIED

Approval of the Minutes of the October 4, 2008 Trustee Talk: Seddon moved the minutes be approved. Hippensteel seconded the motion.

AYES:	Hippensteel Seddon	NAYS:	None
ABSENT:	Hubbard Kosek McCleary	ABSTAIN:	Speder Wagner

MOTION CARRIED

Approval of the Minutes of the October 6, 2008 Special Meeting: Hippensteel moved the minutes be approved. Seddon seconded the motion.

AYES:	Hippensteel Seddon	NAYS:	None
ABSENT:	Hubbard Kosek McCleary	ABSTAIN:	Speder Wagner

MOTION CARRIED

Approval of the Minutes of the October 6, 2008 Executive Session Committee Meeting: Hippensteel moved the minutes be approved. Seddon seconded the motion.

AYES:	Hippensteel Seddon	NAYS:	None
ABSENT:	Hubbard Kosek McCleary	ABSTAIN:	Speder Wagner

MOTION CARRIED

Report of the Board President: Wagner reported he attended the Green Building Workshop and Tour conducted by SCARCE. Wagner indicated he, Hill, and Birmingham were interviewed by Tammy Hensley of the Cable Commission on October 13.

Report of the Finance Committee: No report.

Report of the Treasurer: Wagner reported Kosek had received the fund balance and it was \$1,889,446.69 as of September 30, 2008.

Approval of the June Bill Listing in the amount of \$174,518.79: Speder moved to approve the bill listing in the amount of \$174,518.79. Hippensteel seconded the motion. After some discussion a roll call vote was taken.

ROLL CALL VOTE:

AYES: Hippensteel
Seddon
Speder
Wagner

NAYS: None

ABSENT: Hubbard
Kosek
McCleary

ABSTAIN: None

MOTION CARRIED

Report of LINC Representative:

Hill updated the Board on the LINC budget, growth fund, the AquaBrowser, and Director's Station products.

Report of the DLS Representative:

Wagner reported Kosek had indicated Jack Budz of the Bartlett Public Library District was elected to the Board, Barb Siegman was appointed as Trustee Member at Large, Executive Committee by President Erickson, and Trustee McManus resigned due to work constraints. Wagner indicated officers were elected for the new fiscal year. Wagner stated Director of the Illinois State Library, Anne Craig, addressed the Board via teleconference to discuss the search for a new Executive Director and the possibility of consolidating with another Library System.

Report of the Building Committee: None.

Report of the Policy Committee: Hill reported the Committee needs to set a date for their next meeting.

Report of the Friends of the Library Liaison: Speder reported the house walk tour on September 6 garnered \$1475. Speder indicated the Friends Book Sale garnered \$2046.21. Other topics of discussion was the Junior Women's Club Calendar, the Murder Mystery Event, the Giving Tree, Joyful Traditions and the Western Springs Theatre night out on February 19.

Report of Gifts to the Library: The report was in each trustee's packet.

Correspondence: Assorted correspondence was included in each trustee's packet.

Letters to Departing Staff Members: None.

Assistant Director's Report: Birmingham thanked Hubbard, Seddon, and Wagner for volunteering to register voters at the Library in September and October. Birmingham reported "Earth Flag Day" at the DuPage County Board Meeting has been rescheduled for December 9 at 10:00 a.m.

Library Director's Report:

Staff Update:

- Hill reported Heidi Geatros is the new Youth Services page.

Building:

- Carpeting: Hill indicated Tran repaired the carpet on the stairs and replacement would not be necessary at this time.
- Copier: Hill reported the copy machine on the first floor was in need of repair and the leasing of a machine from Konica/Minolta was being explored
- Elevator: Hill stated the elevator was in need of a pressure test and both ACM Elevator Co. and both Elevator Inspection Service would have to be out to perform the test.

[McCleary arrived at this point of the meeting]

- Wireless Access: Hill indicated three wireless Internet access points would be purchased for \$500.
- Friends Wish List: Hill stated Friends are asking for a wish list for their next meeting. Hill indicated she is exploring converting the Conference Room into a computer training room, and was getting price on chairs for the High School area.

Village Communications:

- Hill updated the Board on the upcoming presentation dates the speakers committee has booked.
- Make a Difference Day: Hill reported both the Friends of the Library and the Citizens Committee would be attending Make a Difference Day on October 25 at Iowa Community Center.

Wagner asked if there was any news to report on the Medical Arts Building. Hill indicated there was not.

Incident Reports: One incident report was included in each Trustee's packet.

Unfinished Business:

None.

New Business:

None.

Planning for Future Meetings: The next regular meeting was scheduled for November 19, 2008 at 7:30 p.m. The next Trustee Talk was scheduled for November 1, 2008 at 9:00 a.m.

Around the Table: Hippensteel commented on the precinct walk. Speder indicated there was better turnout for the Open House in the afternoon on October 18. McCleary commented on the reply to his letter to the editor in the *Villa Park Independent*. Seddon reported he has heard from village residents who are in favor of the Library's referendum questions. Wagner indicated a Legislative Breakfast is scheduled for November 17 at Bloomingdale Public Library. Wagner stated packets for the 2009 consolidated election were available at Village Hall.

Adjournment: McCleary moved the meeting be adjourned. Hippensteel seconded the motion.

AYES: Hippensteel
McCleary
Seddon
Speder
Wagner

NAYS: None

ABSENT: Hubbard
Kosek

ABSTAIN: None

MOTION CARRIED

The meeting of the Board of Trustees of the Villa Park Public Library was adjourned at 9:06 p.m.

Respectfully submitted,

Sean Birmingham
Recording Secretary