

**VILLA PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
SPECIAL MEETING  
MINUTES  
May 31, 2007**

Call to Order: President Wagner called the special meeting of the Villa Park Public Library Board of Trustees to order at 7:00 p.m.

Trustees Present: Dan Hippensteel, Pat Hubbard, Stan Kosek, Steve Seddon, Bob Wagner.

Trustees Absent: Mark McCleary, Ruth Speder

Also Present: Sandra Hill, Library Administrator; Sean Birmingham, Recording Secretary, Ian Parr, and Graham Harwood, Owner Services Group.

Introduction of Visitors: None.

Public Participation: None.

Building Site Feasibility Study: Hill presented the Board with a memo of several options of possible future Library sites in order to proceed with the building site feasibility study. Hill reported she, Hippensteel, and Kosek met with the St. Alexander Parish's building committee to discuss future availability of the parking lot to the north of the Library. Hill indicated she is waiting to hear from Fr. Tuan in order to proceed with the options outlined in her memo. Hill also stated she would be meeting with Village Manager Bob Niemann to discuss the Library's building project.

Kosek made a motion to authorize Hill to commence negotiations with Nagle Hartray to begin the first part of the building site feasibility study not to exceed \$25,000. Hubbard seconded the motion. After some discussion Kosek amended his motion to authorize Hill to commence negotiations with Nagle Hartray to begin the first part of the building site feasibility study not to exceed \$30,000. A roll call vote was taken.

<b>AYES:</b>	<b>Hippensteel Hubbard Kosek Seddon Wagner</b>	<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>McCleary Speder</b>	<b>ABSTAIN:</b>	<b>None</b>

**MOTION CARRIED**

Parr and Harwood defined project definition for the Board.

Hubbard moved to retain Owner Services Group, INC. for the project definition phase of the building project and to authorize Hill to negotiate with Owner Services for project definition phase not to exceed \$20,000. Kosek seconded the motion. After some discussion a roll call vote was taken.

<b>AYES:</b>	<b>Hippensteel Hubbard Kosek Seddon Wagner</b>	<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>McCleary Speder</b>	<b>ABSTAIN:</b>	<b>None</b>

**MOTION CARRIED**

Planning for Future Meetings: The regular meeting of the Board is scheduled for June 27, at 7:30 p.m.

Around the Table: None.

Adjournment: Hubbard moved the meeting be adjourned. Kosek seconded the motion.

<b>AYES:</b>	<b>Hippensteel Hubbard Kosek Seddon Wagner</b>	<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>McCleary Speder</b>	<b>ABSTAIN:</b>	<b>None</b>

**MOTION CARRIED**

The meeting of the Board of Trustees of the Villa Park Public Library was adjourned at 8:02 p.m.

Respectfully submitted,

Sean Birmingham  
Recording Secretary