

VILLA PARK PUBLIC LIBRARY
Meeting of the CAC Notes
April 12, 2007
7:30 p.m.

Call to Order: DiLiberti called the special meeting of the CAC and the Library Board to order at 7:30 p.m.

CAC Present: Julia DiLiberti, Sandi Dollinger, Jacky Fagin, Wanda Koeller.

Trustees Present: Pat Hubbard.

Also Present: Sandra D. Hill, Library Administrator, Sean Birmingham, Recording Secretary, Judy Grove, Public Relations Coordinator, Steve Larson, Ehlers Inc.

Review Ground Rules: DiLiberti reviewed ground rules with the committee.

Discuss Timeline: Larson discussed future open houses to share cost/site plan information with, and to get feedback from the community.

Building Plan Discussion – Sizing the Library Expansion, Services, and Costs. Provide any further input on the building plan: Larson led a discussion on library expansion, services, and cost estimates based on the service goals outlined in the Space Needs Analysis.

Report on Library Visits: Birmingham would send members of the CAC the photos from the Rolling Meadows Public Library Visit.

New Library Visits: It was the consensus of the CAC to continue to make library visits.

Update on hiring process of Architect: Hill reported she, Birmingham, and members of the Finance Committee interviewed seven architectural firms. Hill indicated the committee would be recommending three firms for the entire Board to interview for the building site analysis.

Communications:

- Newsletter: Hill indicated the user survey would be included in the next *Resource*.
- General Survey: Hill reported the survey has been put on surveymonkey.com, and would be on the Library's Web site.
- User Survey: Several members volunteered to distribute surveys in the Library during the week of April 23.

The next CAC meeting is scheduled for May 10, 2007.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Sean Birmingham
Recording Secretary