

**VILLA PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
Location: Villa Park Public Library (Conference Room)
September 28, 2011
7:30 p.m.**

Roll Call and Establishment of Quorum

Introduction of Visitors

Public Participation

Approval of the Minutes of the August 24, 2011 Regular Meeting <V>

Approval of the Minutes of the August 24, 2011 Executive Session Meeting <V>

Approval of the Minutes of the August 30, 2011 Policy Committee Meeting <V>

Approval of the Minutes of the September 10, 2011 Committee of the Whole Meeting <V>

Approval of the Minutes of the September 17, 2011 Coffee with the Library Trustees Meeting <V>

Report of the Board President

Committee Reports

Report of the Treasurer

Approval of the September Bill Listing FY 2011-2012, in the amount of <R>\$64,777.57

Report of LINC Representative

RAILS News

Report of the Friends of the Library Liaison

Report of Gifts and Programs Sponsorships

Correspondence

Letters to Departing Staff Members & Thank You Letters

Assistant Director's Report

Library Director's Report / Long Range Plan Report

Unfinished Business

 Update on First Floor Reconfiguration

 Update on Youth Services Floor Plan

New Business

 Per Capita Grant Requirements (Serving Our Public: Governance and Administration)

 Per Capita Grant Application <V>

 Resolution/Policy Relating to the Villa Park Public Library Endowment Fund as Established with and Administered by the DuPage Community Foundation, a 501(c)(3) Non-Profit Organization<V>

 Policy 530.2, Building Use: Study Room Policy<V>

 Copier Leasing / Purchase <V>

 Job Descriptions: Youth Services School Liaison; Programming Coordinator (Adult Services) <V>

Planning of Future Meetings

Around the Table

Adjournment <V>

Notes to Trustees: * **Please bring your copies of these documents with you.**

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.