

**VILLA PARK PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**March 28, 2007**  
**7:30 p.m.**  
**AGENDA**

Roll Call and Establishment of Quorum  
Introduction of Visitors  
Public Participation  
Approval of the Minutes of the February 28, 2007 Regular Meeting\*  
Review of Notes of the February 22, 2007 Special Meeting of the CAC and the Library Board\*

Report of the Board President  
Report of the Finance Committee  
Report of the Treasurer  
Approval of the March Bill Listing\* in the amount of \$83,358.48

Report of LINC Representative  
Report of DLS Representative  
Report of the Policy Committee  
Report of the Friends of the Library Liaison  
Report of Gifts to the Library\*  
Letters to Departing Staff Members

Strategic Plan/Library Administrator's Report  
Correspondence  
    Letter from Secretary of State Re: Per Capita Grant\*  
Incident Reports\*

Unfinished Business  
    Building Needs Assessment  
    Library Financial Plan

New Business  
    Job Description: Head of Custodial Services\* ; Job Description: Information Technology Manager ;  
    Job Description: Public Relations Coordinator  
    Building Site Feasibility Study\*

Executive Session  
    Evaluation of the Library Administrator\*

Planning of Future Meetings  
Around the Table  
Adjournment  
Notes to Trustees: \* Please bring your copies of these documents with you.

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.