

Building Use--Patron ConductPurpose

The Library seeks to provide its services with a minimum of regulations and restrictions, adopting only those which are absolutely essential to maintaining a quiet, safe, and otherwise appropriate environment conducive to the use of the Library's informational, educational and recreational materials, programs, and services.

Code of Conduct

All patrons observing proper conduct in the Library are allowed to freely make use of the Library. Those whose conduct is disruptive to Library operations and other patrons' use of the Library may have the privilege of using the Library abridged or denied.

No list can be exhaustive, and any conduct which disrupts the Library is prohibited. Conduct on Library property which may lead to denial of Library privileges includes, but is not limited to, the following:

- Damaging library property or removing Library property from the Library without permission.
- Threatening and/or harassing patrons or staff members or preventing staff members from performing their duties
- Possessing a weapon unless in performance of official duties
- Bringing animals into the Library except those needed to assist a disabled person
- Possessing alcohol or any other illegal substance or being under the influence or a controlled substance as defined in the Illinois Criminal Code
- Eating
- Drinking from uncovered containers
- Smoking in the library or within 30 feet of the library's main entrances, exits, or air intakes.
- Entering the library not fully clothed (including shoes and/or shirt)
- Playing of audio equipment so others may hear it
- Talking loudly, and/or using offensive, abusive, or profane language
- Using a cell phone in a manner that disturbs others; cell phones should be set to silent or turned off, and when talking on a cell phone, persons shall use a low conversational voice and move to the first floor lobby
- Using the library restroom for bathing, shampooing, or as a laundry
- Using a skateboard, scooter, rollerblades, roller shoes, jump ropes or skates in the Library or on library property
- Sleeping in the library
- Soliciting, selling, sponsoring, and/or promoting commercial enterprises or non-Library activities in the Library or on library grounds
- Passing petitions to library patrons, conducting surveys not undertaken directly by the library, distributing pamphlets or other materials directly to library patrons or staff in the library.
- Trespassing into any area of the Library closed to the public
- Anything which may be reasonably expected to result in injury to self or others
- Any illegal activity

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In addition, all patrons must expeditiously leave the Library premises at closing time. Transportation is the sole responsibility of the patron or parent, guardian or other authorized person. Adults or minors who remain at the Library after closing may be referred to the police in order to ensure their safety.

Any Library staff member may enforce this Policy by pointing out violations to patrons and requesting compliance with this Policy. Staff members shall report serious or recurring violations to the Librarian-in-charge. The Librarian-in-charge may request that a patron who refuses to comply leave the Library for the remainder of the day or until his or her behavior is brought into compliance with the Policy.

Video recordings made from security cameras showing a violation by a patron of the Library's Patron Conduct Policy may be used to support suspension or termination of a patron's Library privileges and/or immediate ejection from the Library.

The Library Director is authorized to exclude from the use of the Library any person who engages in behavior violating this Patron Conduct Policy. The patron may appeal the decision to the Library Board of Trustees in writing within one month of the exclusion date. The Library Director or, if appealed, the Board of Trustees will determine the time period for which a patron is excluded from the Library.

Approved 2/28/89

Revised 4/28/04, 6/30/04, 7/27/2005

Revision 12/28/2005, 12/27/2006, 6/28/2010